

Coleshill Town Council

Meeting of the **COLESHILL TOWN COUNCIL** held in the Old Courtroom, Town Hall, High Street, Coleshill on **WEDNESDAY, 27 JULY 2022** at 7:00 p.m.

PRESENT: - Cllr. C. Symonds, Town Mayor, in the Chair.

Councillors: - Axe, Battle, Hayfield, Richardson, P. Symonds and Wynn.

22/38 APOLOGIES

Apologies were received from Cllr. Clayton, Sparkes and Wallace.

22/39 DECLARATION OF INTERESTS

There were no interests declared.

22/40 MINUTES OF THE MEETING HELD 29 JUNE 2022

These were proposed to be adopted without amendment by Cllr. Richardson, seconded by Cllr. Hayfield and **ACCEPTED** unanimously.

The Mayor and Cllr. D. Humphries were still to liaise about weeds and nettles in front of the Cole Bridge pedestrian walkway (when approaching from Lichfield Road). The Borough Council were to respond to Cllr. Richardson regarding the ownership of the felled trees, near Montford Road. Mr. Steve Maxey, at the Borough Council, had been unable to help on tree ownership on the A446 corridor.

22/41 POLICE UPDATE

PCSOs Mohsin Yaqub and Craig Marshall were in attendance to summarise latest issues and answer questions.

Recent activity had centred on ASB from youths on the roof at the Memorial Park pavilion, attending to road control with the field fire alongside the A446 and some speed checks. There had been little response to the request for Speedwatch volunteers.

Community days were planned, with Morrisons donating prizes. If anyone was planning any big community events, the police should be pre-notified so that attendance might be arranged, in good time. Legal parking control continued to be a police focus.

22/42 MAYOR'S ANNOUNCEMENTS

The Shustoke Show at Blythe Farm had been attended by the Mayor, and it had achieved a good attendance.

After a letter from the Coleshill Drama Group, members were happy to leave it to the **Town Clerk** to liaise with the new caretaker to see how the drama performances in November could include explosions and smoke release. This might entail some

overtime for the Caretaker to turn detector zones off and on again, for which there might be a nominal charge to the group.

A complaint was received from a resident relating to the Food Festival, where ASB had been witnessed in the cemetery. Event organisers using the Croft were to be advised that the cemetery was to be regarded as out of bounds.

22/43 PARTICIPATION OF THE PUBLIC

There were no matters raised.

22/44 COLESHILL CARNIVAL COMMITTEE – GRANT REQUEST

The Carnival Committee was applying to the Town Council for funding towards the Carnival and the bonfire event in November 2022. It was asking for £5,000 from the Council.

Mr. & Mrs. Mark and Gill Jones and Mr. Michael Ford-Terry were in attendance to outline the history of the Carnival, Bonfire and Santa Run events and why cash flow was an issue, after the pandemic's break in events. There was a one-off need for assistance, as the committee planned to retain a buffer fund for future events rather than passing all reserves to charitable causes. The committee was also now using Sage Accounting and could provide accounts details to the Council.

Members were prepared to assist the Carnival Committee to the value of £5,000 but it sought to do this through the Council settling the larger invoices directly with the suppliers (e.g. toilet hire, insurance, Royal Court hire, printing and equipment hire). This arrangement had financial control advantages to the Council. It was unanimously **DETERMINED** that Carnival Committee should liaise with the **Mayor** and **Town Clerk**, who were given delegated authority to agree the procedure for invoice payments. This was proposed by Cllr. Hayfield and seconded by Cllr. Richardson.

22/45 COLESHILL CRICKET CLUB DEVELOPMENT PLANS

Messrs. David Phillips and Dan Walker presented plans to improve the Memorial Park Cricket Pavilion to encourage more users and increase its profile within Coleshill and the wider area. The work entailed the installation of folding doors plus a roller shutter to the side facing the cricket square, improving security and a new kitchen.

The club was seeking landlord permission rather than a grant application as it had a number of sports-related funds for which to apply. It was also intending to refurbish or replace the older equipment of the kitchen.

It was proposed by Cllr. Hayfield and seconded by Cllr. Richardson that the Council should give a general indication of **APPROVAL**, in principle. The next stage would be for the club to have an informal discussion with the Borough Council's Buildings Regulation section to see if planning permission was required. The Council would then like to see more detailed plans.

22/46 UPDATE FROM OUTSIDE BODIES

There were none to report.

22/47 FINANCIAL REPORT FOR Q1 OF 2022/23

The reports circulated showed £98,228.25 in balances as at the end of June 2022. Income to the first quarter was £174,375 and the outgoings were £105,956.

The accounts had been reviewed by members informally and there were no queries at the meeting.

22/48 CIVIC AWARDS SCHEME

A proposal had been put forward by Cllr. Axe for Coleshill Town Council to make awards in recognition of good example projects in the 'Built Environment' arena. He had several example projects in mind, both from private landowners and those of other local authorities. The awards could be in the form of a small shield or plaque, presented by the Mayor, to the landlords /owners of the buildings.

Some members wanted more detail of how the scheme would operate. **Cllr. Richardson** agreed to help on this project, with **Cllr Axe**. Further discussion was deferred to a later meeting.

22/49 CHASSIEU WALK HORSE POSITIONING

This item was deferred to a later meeting.

22/50 PATHWAY AT THE MEMORIAL PARK

The pathway from the rear of the tennis courts, going behind the small play area, was originally planned to be included in the same 'golden' tarmac of the main pathways but was removed from the project, to save cost. It was described as "Hot 6mm SHA Macadam with a golden-brown gravel rolled in".

The reinstatement of the same colour of path would involve a five-figure cost. Members requested that the **Town Clerk** should circulate the details of the quotation received.

22/51 CHRISTMAS FAIR 2022

The Christmas Fair was booked to take place on Saturday 3 December 2022. It was intended that voluntary organisations would be offered stalls, free of charge. Where there were stall spaces left unallocated, they were to be offered to commercial stall operators at a £10 charge per table. Members were happy to **ACCEPT** the arrangement, as proposed by the Mayor, and seconded by Cllr. Richardson.

22/52 PLANNING APPLICATIONS

These were the agreed comments to forward to the Borough Council:

Appl. No.	Address	Applicant	Prop. Development	Comment
PAP/2022/0315	141, High Street, Coleshill, B46 3AY	Mr Poulton	Description of Development:	No objections
PAP/2022/0316			Internal alterations and installation of	No objections

			external stair to rear Listed Building Consent.	
PAP/2022/0215	5, Southfields Close, Coleshill, B46 3EQ	Mr Dennis Ward	Porch to front	No objections
PAP/2022/0335	12, Bramble Close, Coleshill, B46 1AX	Ms H Daniels	Proposed downstairs toilet extension	No objections
PAP/2022/0333	St Vincent's House, Griffin Close, Coleshill, Coleshill B46 3FJ	Mr Andy Quinn - Father Hudson's Society	Single storey rear extension and alterations to form new communal room for supported living apartments	No objections
PAP/2022/0389	108, Coventry Road, Coleshill, B46 3EE	Mr Richard Arnold	Works to trees in the conservation area. Oak - crown raise 1.5m over single dwelling only, crown reduce laterally southwest by 1.0m overhang from neighbouring property. The proposal also includes removal of a cherry tree.	No objections to the work on the oak tree. The Council objects to the removal of the cherry tree, due to loss of amenity.
PAP/2022/0377	11, Colebridge Crescent, Coleshill, B46 1HF	Mrs Ngozi Akpara	Two storey side extension	No objections

In relation to PRE/2022/0089 (Pre-Application - Schedule 17 Plans and Specifications - Coleshill East and West Viaducts & B4114 Birmingham Road), members wanted to speak to HS2 /BBV personnel directly about agreeing a more ambitious programme of tree planting associated with the viaduct structures. The local representatives were to be contacted.

22/53 GRIT BIN REPLACEMENT

A damaged grit bin at Bramble Close had been reported by a resident. The County would not directly pay for replacements, but the local member could sometimes cover it out of a delegated budget.

It was proposed by the Mayor, seconded by Cllr. Hayfield and **AGREED** unanimously that the Town Council should pay for the replacement bin. The Deputy Town Clerk would arrange for this to be sited.

22/54 **TOWN CLERK REPORTS**

There had been youths seen on the roof of the Town Hall, using the gate on the side nearer to 144, High Street. Rather than this being logged as a police matter, the youths were identified, by a member of staff, and reported to the parents concerned.

The Grants Scheme had been launched and, at the 14 September Town Council, members were to agree the allocation of funds. A meeting was agreed on 7 September to consider the recommendations to that meeting. Cllrs. Battle, Richardson, P. Symonds and Wynn agreed to attend the preparatory meeting.

22/55 **ITEMS FOR FUTURE AGENDAS**

Chassieu Walk – horse location.
Condition review of the bus stops.

22/56 **CONFIDENTIAL ITEM**

Members approved the recommendations of the 11 July Staffing Committee in relation to the regrading of the Caretaker roles to SCP range 13 – 17, with both starting at SCP 13.

It was also **RESOLVED** that the Head Groundsman's new job description should be in the SCP range 13 – 17 but that he should start at SCP 15. This was proposed and seconded by Cllrs. P. Symonds and Hayfield and **AGREED** unanimously. All of the above was to be effective from 4 July, the date of the new Caretaker's appointment.

Cllr. Wynn also felt it was a good opportunity to consider alternative job titles to that of Head Groundsman and options of a combination of Estates, Facilities or Amenities, together with Supervisor or Coordinator were suggested. The **Town Clerk** was to discuss these options with the employee concerned, for his views.

There being no further business, the meeting ended at 9:20 p.m.



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Town Mayor