

# ***Coleshill Town Council***

Meeting of the **COLESHILL TOWN COUNCIL** held in the Old Courtroom, Town Hall, High Street, Coleshill on **WEDNESDAY, 30 MARCH 2022** at 7:00 p.m.

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PRESENT: - Cllr. C. Symonds, Town Mayor, in the Chair.  
Councillors: - Axe, Battle, Richardson, Sparkes, P. Symonds and Wallace.

## **21/89 APOLOGIES**

There were apologies received from Cllr. Hayfield.

## **21/90 DECLARATION OF INTERESTS**

There was a personal declaration by Cllr Richardson in the Planning Application relating to DOC/2022/0018 as he knew a person involved in that application.

## **21/91 CO-OPTION OF A COUNCILLOR**

Mrs. Sheena Ann Wynn had been selected for co-option to the vacant Councillor position. She read the member declaration, then signed it and was duly co-opted.

## **21/92 MINUTES OF THE PREVIOUS FULL COUNCIL MEETINGS**

The minute 21/81 of the meeting on 2 March needed amendment. The Coleshill Drama Group were keen to participate in, but not be the organiser of, a Queen's Platinum Jubilee event. Also, the draft letter about A446 speed should be sent to County Highways and not Highways England. With these amendments, the minutes were **ADOPTED** unanimously, as proposed by Cllr. Battle and seconded by Cllr. Richardson.

## **21/93 MAYOR'S ANNOUNCEMENTS**

The current Mayor of Leamington Spa, Cllr. Susan Rasmussen's consort, Dr. Jonathan Nicholls, has passed away suddenly. The Mayor was to send her sympathies to Cllr. Rasmussen and the family.

Recently it had been Non-League Saturday, when the Mayor had sponsored a Coleshill Town FC home match. The Mayor and Deputy Mayor had been treated to curry after the match. A forthcoming fixture of was Coleshill Town FC vs. Bedworth Town FC and the match was to be sponsored by Craig Tracey MP, as both teams were in his constituency.

## **21/94 GREEN MAN CROSSING /CIVIL PARKING ENFORCEMENT**

County Councillors Dave Humphries and Mark Watson were accompanied by County Council officer Mr, Graham Stanley and they covered both subjects.

On the Green Man Crossing, the proposals were being revised to allow left turns as well as straight on movements. It was hoped that pedestrian crossings would be provided. The sharpening of the pavement curves to make the turns difficult would not now be necessary. Lights at the Cole Bridge were not part of the original plan, but it was hoped these could be realised at the same time.

It was expected that the additional traffic that would be using Church Hill from High Street up to Blyth Road in order to travel towards Shustoke would be assisted by a newly marked hatched-box junction.

For the introduction of Civil Parking Enforcement by the Borough Council, it was unfortunate that it was being confused by some with the County Council's agency enforcing the parking time restrictions that were already in place (but had been largely ignored by drivers while not enforced). The County Councillors and Mr. Stanley outlined where Civil Parking Enforcement and police officers had, or did not have, powers to administer fines. A consultation by the County Council on the use of roadside parking bays was to take place and the Town Council would be included.

Mr. Stanley was able to arrange for the disabled bay markings to be repainted if the **Town Clerk** was to issue him with the locations.

#### Cllr. 21/95 **PARTICIPATION OF THE PUBLIC**

County Cllr Martin Watson advised that HS2 Ltd was tending to give very short notice details of road closures and the County Council was trying to control this practice.

The County Council was hoping to see tap in /tap off travel facilities as part of a Bus Services Improvement Plan. The **County Councillors** were asked to see if a seniors' rail pass could operate in Warwickshire, as it did in Birmingham City Council's boundary.

County Cllr Dave Humphries agreed to look at the funding of a brown sign for the Coleshill Town FC ground.

#### 21/96 **TOWN HALL SECURITY**

The Town Clerk had provided a report, covering what had been provided or was still due to take place.

There was discussion of a fisheye lens insertion into the wall of the front office and a key pad entry system, but no decisions taken. There was a request for the **Town Clerk** to revisit the Lone Working Policy for staff working on their own, as they did often in the separate offices, at times.

#### 21/97 **BURIAL CHARGES**

The Town Council's Grave Technician had increased two of his charges, by £10 and £30, respectively. Members were content to absorb these increases in its charges to the public.

The Stonemason that was used by the Town Council for the plaques on the Garden of Remembrance has heavily increased its costs to around £257.25 + VAT (dependant on numbers of letters). The Town Council currently charged a flat rate of £163 (including VAT) for the provision of a plaque on the Garden of Remembrance. It was proposed by Cllr Richardson, seconded by Cllr P. Symonds and **RESOLVED** unanimously that the Council charges should be increased to a flat rate of £325 + VAT.

It was also **AGREED** that charges of leasing a space on the Garden of Remembrance would not be changed.

#### 21/98 **POLICY ENP6 OF THE NEIGHBOURHOOD PLAN**

It was suggested, by Cllr Axe, that the implementation of tree planting on the A446 Corridor, described in policy ENP6, was the area needing most effort in completing the actions of the Neighbourhood Plan.

Tree planting would only be possible with the landowner's agreement. It was felt that the Land & Property officer for North Warwickshire Borough Council would be the best start point to identify the owners of the land illustrated in the Plan. The **Town Clerk** was asked to contact this officer. Members **SUPPORTED** this action.

The Mayor proposed, and Cllr Richardson seconded, that a Task and Finish Group be then formed to drive the actions necessary. This was **AGREED** unanimously.

#### 21/99 **QUEEN'S PLATINUM JUBILEE**

The Mayor was due to meet with the Coleshill Town Band on 31 March to progress the idea of a concert. Inside or outside locations were to be discussed.

A £1,000 budget had been agreed in the 22/23 budget for Platinum Jubilee events. Cllr. Battle and Axe proposed and seconded that this sum be increased to £5,000 and this was **ACCEPTED** unanimously. One idea suggested was to fund Coleshill in Bloom to replenish the planters with red, white and blue flowers.

#### 21/100 **COLESHILL TOWN BAND**

During lockdown, the Grants Scheme had been suspended and the Coleshill Town Band had not sought any Town Council funding.

It had been agreed in the budget setting that a £10,000 Grants Scheme should return for 2022/23. Cllr. Axe proposed a £1,500 payment to the Coleshill Town Band from this £10,000 fund, nominally for four events or performances. This was seconded by Cllr. Wallace and **AGREED** unanimously.

#### 21/101 **PLANNING APPLICATIONS**

These were the agreed comments:

| Appl. No. | Address | Applicant | Prop. Development | Comment |
|-----------|---------|-----------|-------------------|---------|
|-----------|---------|-----------|-------------------|---------|

|               |   |  |   |  |
|---------------|---|--|---|--|
| PAP/2022/0108 | 25, Temple Way, Coleshill, B46 1HN  | Sarah Croskin                                | Single storey rear extension  | No objections.   |
| PAP/2022/0111 | 92 & 94, High Street, Coleshill, B46 3BL                                  | Mr C Barker - Barjane Ltd                    | Alterations and change of use of first and second floors to provide No.5 residential apartments. Listed Building Consent Application. | No objections, although it was noted these would be apartments without parking facilities. |
| PAP/2022/0112 |   |  |   |  |
| DOC/2022/0018 | James Munday Rise Lichfield Road Grimstock Hill Coleshill B46 1LE         | Acacia Associates Ltd Mr Mark Harvey         | Approval of details required by condition no - 3 of planning permission PAP/2016/072 3 dated 19/06/2017 relating to contamination.    | No objections.   |
| PAP/2022/0134 | Coventry Building Society, Clinton House, High Street, Coleshill, B46 3BP | Mr Piers Stidson - Coventry Building Society | Advertisement consent for replacement fascia and hanging sign   | No objections.   |
| PAP/2022/0088 | 25A, Parkfield Road, Coleshill, B46 3LD                                   | Mr R Stafford                                | Convert ground floor offices to 3-bedroom apartment   | No objections.   |

### 21/102 REPORTS FROM TOWN CLERK

The recent issues on water leak correction, staff backpay, additional security measures and the projected spending meant that a £25,000 transfer from the CCLA Local Authority Property fund to the current account was needed as soon as possible.

The Old Market Hall lease had been signed by the Town Council. What was still outstanding was for the landlord or its solicitor and to arrange a change of tenant detail with the Land Registry.

A Ukrainian flag had been obtained and displayed on the Town Hall flagpole as a mark of support for the nation. This had been positively remarked upon by residents.

### 21/103 FUTURE MEETING AGENDA ITEMS

Community Hub volunteer and complaints procedure.

Litter on the Memorial Park (involvement of the Coleshill School).  
Football pitch upkeep (recent wet then dry periods causing uneven surfacing).  
Repairs contract and responsibilities at the Memorial Park Pavilion.

At this point, Standing Orders were suspended to allow the meeting to go on past 10pm.

21/104 **CONFIDENTIAL STAFFING MATTER**

The **Town Clerk** and **Mayor** were authorised to take further the discussed revisions for Caretaking arrangements.

21/105 **SECURITY ON THE CEMETERY GARAGE**

A quotation for installing CCTV at the cemetery garage had been circulated. Cllr Axe proposed that the installation by Rapid Vision should take place, which Cllr. Battle seconded and it was **RESOLVED** nem. con. The cost was £3,595 + VAT.

There being no further business, the meeting ended at 10.20 p.m.



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Town Mayor