

MINUTES OF A MEETING OF COLESHILL TOWN COUNCIL'S RESOURCES & AMENITIES COMMITTEE

13 DECEMBER 2017 IN THE HUDSON ROOM AT THE TOWN HALL

Present: Cllrs. Wootton (in the Chair)
Breeze, Richardson and Symonds.

31. APOLOGIES

These were received from Cllr. Mason.

32. DECLARATIONS OF INTEREST

None were declared.

33. PREVIOUS MINUTES

The minutes of the 25 October meeting were proposed by Cllr. Richardson, seconded by Cllr. Symonds and **AGREED** unanimously.

34. REVIEW THE COUNCIL'S ARRANGEMENTS AS A LIVING WAGE EMPLOYER

Members discussed the benefits of continuing the commitment to be a Living Wage employer and were all in agreement to remain within the remit of the Living Wage Foundation for a further twelve months.

35. CONSIDER THE COST OF WORKS TO CIVIC REGALIA

Discussion was held around the options to change the current Deputy Mayor's ribbon to a metal chain instead, as the addition of 13 past Deputy Mayor bars seemed somewhat bulky and cumbersome.

It was agreed that the Administration Manager should obtain quotations from Fattorini's for the price of a suitably appropriate chain and to thus dispense with the gold bars for past Deputy's, as most are generally elected as the Town Mayor in the following year. The previous system using the gold bars seemed no longer necessary, nor cost effective and not very attractive. The **Administration Manager** was to bring costs to members at the next meeting.

Members did agree that the current Deputy Mayor's pendant was looking worn and thus needs re-finishing and if altered to chain, in due course, they agreed that a new pendant case would also be necessary.

36. ANNUAL REVIEW OF ROOM HIRE CHARGES

Consideration was given to the current charge rates which were only changed in April 2017. The fees charged for room hire have a long historic precedence for differing groups and organisations, many of whom have used the premises for many years. It was agreed that there is an ongoing emphasis to implement small, respective adjustments to realign charges to, in the longer term, establish a more balanced and representative rate for the majority of users.

It was unanimously **AGREED** that the charges would therefore remain unchanged for another year to allow this April's changes to be accepted and thus to remain constant for regular hirers.

37. **REVIEW SANITARY PROVISION**

Members were understandably concerned about the issue of nappy disposal raised from the waste removal company and felt that as the Community Centre was now receiving more hirers with babies and small children, then it was well worth trailing a nappy disposal unit at the Community Centre. Cllr. Wootton proposed that it was important that such facilities should be made available to hirers with babies and small children and thus the trail should commence at the earliest convenience. Cllr. Breeze seconded thus proposal and all members agreed.

The **Administration Manager** was to contact the current sanitary equipment providers for comparable prices and arrange to trial one unit at the Community Centre for 12 months and ask the caretaker to monitor the service.

38. **UPDATE MEMBERS ON LOCAL AUTHORITY PROPERTY FUND**

Members reviewed the summary of the LAPF Investment, prepared by the Clerk and fully appreciated the progress of the investment in the context of its design, to achieve long term capital growth. As such, reviewing this after just two years seemed somewhat premature and so all members agree to leave this investment as it is.

Cllr. Symonds explained that query that had originally been raised about the investment in the CCLA LAPF was not about it being financial viability but about the way this item had been recorded and presented within the Town Council's accounts. Cllr. Symonds explained that there had been some confusion with the accounting representation of this item and offered to discuss this separately with the Clerk, to establish a clearer or different recording of this item in next accounts, so all members have a simpler review of this investment and its return. The **Town Clerk** was to discuss this item with Cllr. Symonds.

39. **TO CONSIDER ENROLLING AS A 'DISABILITY CONFIDENT' EMPLOYER**

Members were happy to join the government scheme to support their openness and enthusiasm to consider **all applicants** for any position within the Town Council structure.

There being no other business, the meeting concluded at 7.43 p.m.

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Chairman