

MINUTES OF A MEETING OF COLESHILL TOWN COUNCIL'S PROCEDURES & AMENITIES COMMITTEE

12 DECEMBER 2018 IN THE HUDSON ROOM AT THE TOWN HALL

Present: Cllrs. Wootton (in the Chair)
Cllrs. Mason and Richardson
In attendance: Cllr. Farrell and Wallace

33. APOLOGIES

There were apologies received from Cllr. Symonds.

34. DECLARATIONS OF INTEREST

Cllr. Wootton declared an interest in item 37 as chairman of the Coleshill Remembers group.

35. PREVIOUS MINUTES

The minutes of the 24 October meeting were proposed by Cllr. Richardson, seconded by Cllr. Breeze and **ACCEPTED** unanimously as a true record, without amendments as itemised at the 14 November Town Council meeting.

36. REVIEW OF CEMETERY AND BURIAL CHARGES

The 4-Year Action Plan and financial calendar dictated the need to consider cemetery charges annually. Coleshill Town Council had not increased its charges since April 2017. In previous years a 3% increase had been approved. Figures circulated showed Coleshill charges to be lower in general than for Birmingham and Solihull council sites.

It was noted that the grave digger was to increase charges by £25 per burial from the new financial year and that wages, utilities and grass cutting costs were all rising by a noticeable percentage. Members preferred a small increase per year than to not increase for a few years to then have a sudden larger rise. It was proposed by Cllr. Wootton and seconded by Cllr. Richardson that the increase should be a 1% increase to all Residential and Non-Residential rates plus £25 per burial on top.

37. FOVANT BADGE – THE CROFT

There had been a request from the 'Coleshill Remembers' group which wished to make the temporary Fovant Badge, located on the Croft, into a permanent feature. It was noted that the vicar and church committee had been in favour of the badge, the feature had been generally well-received, it had been provided at no cost to the tax payer and had not suffered damage.

Cllr. Richardson proposed and Cllr. Mason seconded that it should be allowed for 1 year and then reviewed. This was **RESOLVED** unanimously. It was also suggested that some explanatory signage was recommended.

38. ARRANGEMENTS ON SECTION 106 COMMUNITY INFRASTRUCTURE LEVY PAYMENTS

Members had requested an update on Section 106 and Community Infrastructure Levy payments as they affect this Council. The Town Clerk had provided a briefing paper.

The committee were concerned that because North Warwickshire Borough Council had yet to agree a CIL charging schedule, there was little likelihood of Coleshill Town Council receiving any payment in the near future. This was made worse in that the Town

Council had taken a Neighbourhood Plan through to referendum stage and was therefore entitled to 25% rather than 15% of any CIL payments due to be charged.

The Chairman of Planning Committee was asked to write to North Warwickshire Borough Council, in collaboration with this committee's chairman. The letter should ask whether there would be any retrospective payments to the Town Council, given that the parish had already taken a good deal of the Local Plan development.

Secondly, the letter would request that when the Borough Council was in possession of its 75% of retained CIL payments, it would provide some redress to the town of Coleshill in terms of how it allocated its funds to projects needing support.

39. **FOOTBALL PITCH CHARGES**

Charges for the Memorial Park football pitches had not been increased for two years. The last significant changes made to football hire charges were to lower the seasonal rate and standardise historical discrepancies, leading to a reduction in charges for almost all the teams that hired the pitches at that point. It was highlighted by the Deputy Town Clerk that there was a sizeable waiting list for the pitches at the current prices as they were below the rates charged locally.

Members felt that those rates currently at £75 should be raised to £100 and those at £150 should be raised to £200. This was proposed by Cllr. Richardson, seconded by Cllr. Breeze and **AUTHORISED** unanimously to be the rates for the 19/20 season.

40. **PROSPECT OF AN ELECTRIC VAN PURCHASE**

The 4-year action plan suggests that the Council should review, at this time, the prospect of purchasing and operating an electric van. The advice from Cllr. Battle (who helped with its purchase of the current Citroen Berlingo, on behalf of the garage) was that the van still of a high value (due to its low mileage).

It was believed that charge points would be in short supply for a few years. Cllr. Richardson reported that the one at Coleshill Parkway was on a card operation and that two hours was possible for free but that a full recharge would take longer. It was also believed that there might be grants available to purchase and /or install charge points in the next few years. It was decided that the committee should review this after at least 18 months.

41. **POLESWORTH PARISH COUNCIL CCTV**

The Council had operated CCTV for several years and had been in dialogue with North Warwickshire Borough Council for over a year about joining its CCTV monitoring partnership with Atherstone Town Council. Polesworth Parish Council had, more recently, made a successful purchase of CCTV equipment with minimal involvement of the Borough Council.

Members **AGREED** to action the Town Clerk to speak to Polesworth's supplier, Rapid Vision about costing a similar arrangement to theirs for the Town Council. The committee were also happy to recommend the waiving of need for 3 quotes, given that Polesworth had shared cost information and this would be part of a Borough-wide scheme.

It was believed that Rapid Vision would charge a £1,400 per annum for a monitoring service but this was not compulsory as part of their purchase and installation costing. Members wanted to see these monitoring costs in comparison to the Borough Council's service.

Members were also keen to have an evening visit to see the Polesworth operations if that was possible to arrange.

42. **PREVIOUS CONFIDENTIAL MINUTES**

The confidential minutes of the 24 October meeting were proposed by Cllr. Breeze, seconded by Cllr. Richardson and **ACCEPTED** unanimously as a true record, without amendment.

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Chairman