

Minutes of a meeting of the **COMMUNITY & PARTNERSHIPS COMMITTEE** of Coleshill Town Council held in the Town Hall, High Street, Coleshill on Wednesday 10 October 2018.

Present: Councillor Farrow in the Chair
Councillors: Battle, Gibbs and Wallace
Also present: Cllr. Richardson and Symonds.

18 APOLOGIES

There were apologies from Cllr Farrell.

19 DECLARATIONS OF INTEREST

None were declared.

20 PREVIOUS MINUTES

The minutes of the meeting of 18 July were proposed by Cllr. Battle, seconded by Cllr. Wallace and **ACCEPTED** as a true record.

21 REVIEW OF HS2 FUNDING

The development of the HS2 in and around the Coleshill area will be significant. In order to address this, HS2 has launched two funding schemes; the Community and Environment Fund (CEF) and the Business and Local Economy Fund (BLEF). HS2 require that applicants complete an "Expression of Interest"; once this is registered the full application can be progressed with HS2 officer assistance.

Members were keen for the 'Expression of Interest' to be submitted to HS2 as soon as possible and asked that the grant guidelines be made available to all councillors so they could then offer suggestions.

22 BONFIRE NIGHT

Coleshill Carnival Committee has, for the past two years, run a successful bonfire event on The Memorial Park, in the area of land between the car park and the basketball court. During the 2017 bonfire event the Carnival Committee was overwhelmed by the amount of people attending the event and safety concerns arose due to the confined space in which the bonfire, funfair and members of the public were located. The Carnival Committee hoped to alleviate some of these issues by siting the funfair on the upper football pitch.

Cllr. Wallace highlighted that permission hadn't been sought from Town Councillors for the 2018 Bonfire Event or for other 2018 events on Town Council land adding that permission should be received from the Council as a whole and not just Chairs of Committees. It was requested that the **Acting Town Clerk** produce a report for the next Procedures and Amenities Committee meeting to formalise outdoor space hire.

Cllr. Wallace also emphasised that although 2018 was a very dry year future years may not be, Cllr Battle agreed that ground conditions should be looked at year on year to assess the suitability of the funfair on the top pitch.

Michael Ford-Terry, a representative of the Carnival Committee, was in attendance at the meeting, Cllr. Battle proposed that he should be invited to speak to the committee; this was seconded by Cllr. Wallace.

Michael Ford-Terry explained that the Carnival Committee had hired a risk assessment company who had recommended several changes to the event including safe distances between the bonfire, spectators and funfair and additional entrance/exit points, the recommendations from Risk UK Ltd were handed to councillors in a report; the full risk assessment was to be made available to council in due course. He explained that a smaller funfair from Keyes had been requested and added that he was aware of the natural spring on the football pitch and would ensure that the funfair avoided this area. The funfair and clearance of the football pitches would take place the day after the bonfire to enable all Sunday football matches to be unaffected.

Councillors were happy to allow the use of the upper football pitch for the 2018 Bonfire.

23 FINGERPOST SIGNS

The 8 fingerposts in the town, originally provided by the Borough Council, have been adopted by the Town Council in the absence of any other local authority taking responsibility. 6 of the 8 fingerposts include a finger that says 'Toilets' which needs to be taken off or replaced by another word or phrase.

Cllr Wallace proposed that new fingers for the current posts be purchased to match the existing ones, this was seconded by Cllr. Battle and **AGREED** unanimously. Cllrs added that 'Sculpture' would be the best phrase to replace 'Toilets' but added that considerations should be made to the following phrases; 'Town Hall', 'Library', 'Church', 'Community Centre', 'Memorial Park', 'Leisure Centre', 'Cemetery', 'St Peters Walk' and 'The Croft' to ensure that all places of interest in Coleshill are recognised.

24 COMMUNITY ENGAGEMENT

Councillors were asked to consider and review the annual policy on Community Engagement. The Community & Partnership Manager has increased liaison within the local community and was improving working collaborations with local schools and churches as well as local groups and organisations, therefore increasing the Town Councils knowledge and influence.

Concerns were raised by councillors that some of the liaison within the community undertaken by the C&P manager should be carried out by the councillors themselves. Councillors would like to see clearer job remits for all staff and an increased emphasis on Councillors being facilitated by officers in attending community events.

Cllr. Symonds explained in greater detail about 'Honesty Shops' and the benefits of them. Councillors wished to extend an invitation to Edible Links to conduct a presentation to a future Full Town Council meeting explaining their role, the **C&P Manager** is to organise this.

Item 25 was discussed in the confidential section of the agenda and this meeting closed at 8.45 p.m.

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Chairman